



Rhode Island Department of Human Services

Child Care Center and School Age Program Monitoring Checklist

Renewal/ Monitoring Visit

Visit Information		
Visit Date: December 27, 2023	Visit Start Time: 9:00	Visit End Time: 10:25
Name of Licensor: Jessica Ullrich		

Provider Information	
Program Name: Master Lee's U.S. Taekwondo	
Provider ID: 48642	License Expiration Date: September 30, 2023
Email Address: ustkdcranston@gmail.com	Telephone Number: 4013684450
Street Address: 1400 Oaklawn Ave	State: RI
City: Cranston	Zip Code: 02920
Administrator On-Site at Time of Visit:	
Education Coordinator On-Site at Time of Visit:	
School Age Coordinator On-Site at Time of Visit: (if applicable)	
Current Licensed Capacity	
I/T:	Total Staff Employed
T:	
PS:	
SA:	
60	

Classroom:	Age Group:	# of children	#of staff	# of others	Activities Observed:
Vacation camp	School age	17	2		Morning activities

Inspections 1.7.A.2.a-c	
Fire	Compliant Expiration Date September 22, 2024
Lead	Compliant Expiration Date
Radon	Compliant Expiration Date
Comments:	

**Child Care and School Age Program Regulations
218-RICR-70-00-1**

Section	Requirement Description	Compliant Status	Remarks
1.7	<input checked="" type="checkbox"/> No violations found		
1.8 Physical Facilities	<input checked="" type="checkbox"/> No violations found		
1.9 Health, Safety, and Nutrition	<input checked="" type="checkbox"/> No violations found		
1.10 Routine Care of Children	<input checked="" type="checkbox"/> No violations found		
	<input checked="" type="checkbox"/> Not applicable as Program does not offer infant/toddler care		
1.11 Enrollment and Staffing	<input checked="" type="checkbox"/> No violations found		
1.13 Administration	<input checked="" type="checkbox"/> No violations found		
1.14 Learning and Development	<input checked="" type="checkbox"/> No violations found		

Staff File Requirements Reference: 1.13. F.10

For Non-Compliant Items: High Risk - Must be fixed within 24 to 48 hours Medium Risk - Must be fixed within 1 week Low Risk - Must be fixed within 1 month		
Staff A <input type="checkbox"/> No violations found	Staff B <input type="checkbox"/> No violations found	Staff C <input type="checkbox"/> No violations found
Non-Compliant Items High Risk: Medium Risk: Low Risk: Training Plan aligned with the Individual Professional Development Plan (i) Proof Professional Development (l)	Non-Compliant Items High Risk: Medium Risk: Low Risk: Training Plan aligned with the Individual Professional Development Plan (i) Proof Professional Development (l)	Non-Compliant Items High Risk: Medium Risk: Low Risk: Training Plan aligned with the Individual Professional Development Plan (i) Proof Professional Development (l)
Compliant Items: Personnel Sheet (a) Comprehensive Background Checks (c) Job Description (b) Notarized Criminal Record and Employment Record Forms (d) Health records as required by the RIDOH (f) Signed documentation of participation in orientation (j)(Orientation must include recognition and reporting of child abuse and neglect 1.11.E.2)	Compliant Items: Personnel Sheet (a) Comprehensive Background Checks (c) Job Description (b) Notarized Criminal Record and Employment Record Forms (d) Health records as required by the RIDOH (f) Signed documentation of participation in orientation (j)(Orientation must include recognition and reporting of child abuse and neglect 1.11.E.2)	Compliant Items: Personnel Sheet (a) Comprehensive Background Checks (c) Job Description (b) Notarized Criminal Record and Employment Record Forms (d) Health records as required by the RIDOH (f) Signed documentation of participation in orientation (j)(Orientation must include recognition and reporting of child abuse and neglect 1.11.E.2)

Child File Requirements Reference: 1.13. F.7/1.13.F.8.a

For Non-Compliant Items: High Risk - Must be fixed within 24 to 48 hours Medium Risk - Must be fixed within 1 week Low Risk - Must be fixed within 1 month		
Child A <input checked="" type="checkbox"/> No violations found	Child B <input checked="" type="checkbox"/> No violations found	Child C <input checked="" type="checkbox"/> No violations found
Non-Compliant Items High Risk: Medium Risk: Low Risk:	Non-Compliant Items High Risk: Medium Risk: Low Risk:	Non-Compliant Items High Risk: Medium Risk: Low Risk:
Compliant Items: Names of individuals to whom the child can be release (l) An application form (a) Evidence of annual health exam (c) Immunization record (d) Written authorization from the parent/guardian for emergency medical treatment (e) Injuries/illnesses/accidents (f) A statement authorizing the program to act in an emergency, signed by the parent (k) Developmental History (infants and toddlers) (1.13.F.8.a) Date of Enrollment (b) Written authorization for field trips (k) Parental consent form (n)	Compliant Items: Names of individuals to whom the child can be release (l) An application form (a) Evidence of annual health exam (c) Immunization record (d) Written authorization from the parent/guardian for emergency medical treatment (e) Injuries/illnesses/accidents (f) A statement authorizing the program to act in an emergency, signed by the parent (k) Developmental History (infants and toddlers) (1.13.F.8.a) Date of Enrollment (b) Written authorization for field trips (k) Parental consent form (n)	Compliant Items: Names of individuals to whom the child can be release (l) An application form (a) Evidence of annual health exam (c) Immunization record (d) Written authorization from the parent/guardian for emergency medical treatment (e) Injuries/illnesses/accidents (f) A statement authorizing the program to act in an emergency, signed by the parent (k) Developmental History (infants and toddlers) (1.13.F.8.a) Date of Enrollment (b) Written authorization for field trips (k) Parental consent form (n)

Additional Reporting

Have there been any known arrests, criminal investigations, or criminal charges, that have not been reported to licensing involving any persons who work in the facility? No

If yes, record details of these events below:



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Additional Discussion Notes

Based on today's visit, the items identified as areas of non-compliance with the Child Care Center and School Age Program Regulations for Licensure must be corrected as outlined in the Corrective Action Plan. Failure to correct a non-compliance may result in the revocation of the license or denial of the application, as applicable. Please contact your licensor with any questions or concerns related to resolving the Corrective Action Plan. Additionally, you may contact the Child Care Licensing Office at DHS.ChildCareLicensing@dhs.ri.gov regarding today's visit.

I understand that by signing this monitoring report, I am also granting permission for Child Care Licensing to share my provider information with the designated Technical Assistance provider, where TA Referral(s) were made. I am aware that these agencies will both give and receive information related to my progress in addressing any item on the Corrective Action Plan.

Signature of Provider Vada Alena Carey	Date December 27, 2023
Signature of Licensor Jessica Ullrich	Date December 27, 2023